

ALGE/ADEPT Privacy Notice

1. Who is collecting my data?

The data is being collected for the **Department for Environment, Food and Rural Affairs** (Defra) by the **Association of Local Government Ecologists** (ALGE) and the **Association of Directors for Environment, Economy, Planning and Transport** (ADEPT). You can contact ALGE at:

ALGE
c/o Dr Iain Boulton
at London Borough of Lambeth
Environment and Streetscene
Residents' Services
London Borough of Lambeth
Email: iboulton@lambeth.gov.uk

Any questions about how we are using your personal data and your associated rights should be sent to the above contact.

Defra remain the data controller for this project, and can be contacted at:

Rachel Jackson, Natural Environment Strategic Engagement Team, Department for Environment, Food and Rural Affairs; Tel: 0208 026 7411; Email: Rachel.Jackson@defra.gov.uk

2. What of my data is being collected and how is it used? What is the legal basis for the processing?

Your personal data (name of respondent, name of local authority and contact details) is collected in order to enable (a) follow up with respondents where they have authorised such contact and (b) to identify the type of authority responding to the survey e.g. county, unitary, district or borough.

3. Who will my data be shared with?

Your personal data will not be shared with or disclosed to any party outside of ALGE without your explicit consent.

4. Can I opt out?

By submitting your nomination form you will be consenting that information you provide will be used as explained in 2. Above.

You can ask for your details to be deleted by contacting:

ALGE
c/o Dr Iain Boulton
at Lambeth Borough Council
Email: iboulton@lambeth.gov.uk

5. What will happen if I opt out?

You will not be able to take part in the survey.

6. Retention period or criteria used to determine the retention period

Your personal data will be kept by us for one year from the end of the survey.

7. Will my data be used for automated decision-making or profiling?

The information you provide is not connected with individual decision making (making a decision solely by automated means without any human involvement) or profiling (automated processing of personal data to evaluate certain things about an individual).

8. Will my data be transferred outside of the EEA? If it will, how will it be protected?

The data you provide will not be transferred outside the European Economic Area.

9. What are my rights?

A list of your rights under the General Data Protection Regulation and the Data Protection Act 2018 (DPA 2018), is accessible at:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

10. How do I complain?

You have the right to lodge a complaint with the ICO (supervisory authority) at any time. Should you wish to exercise that right full details are available at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>